

Trisha L. Shetler
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OBJECTIVE

I am looking for something more challenging than the job I have now. I am currently enrolled in college earning my Bachelor's degree in business management, and I would enjoy the chance to work in business. I know I lack experience, but I am willing to learn and I can pick up on things quite fast.

EXPERIENCE

Desk Clerk, The Caboose Motel

Titusville, PA

Answering phones, taking reservations for motel rooms, ordering items for the motel, sending faxes, accommodating motel rooms for customers' needs and wants, and handling money when customers would check in as well as credit card payments.

Press Operator, Daniel's Family Cutlery Corporation

Titusville, PA

I was responsible for building the scales for the handle material to go on in the process of building the knives.

waitress, missy's arcade

titusville, PA

serving people

press operator, queen cutlery

titusville, PA

drilling holes in knife parts, inspected knives

Waitress, Bryan's True Value (the skillet)

Titusville, PA

waiting on people

EDUCATION

University of Phoenix

Phoenix, AZ

Bachelor's degree

Major: Business Management

University of Phoenix

phoenix, AZ

Post-secondary academic degree, Associate degree

Major: Psychology

Credits Earned: 60

Titusville high

Titusville, PA

High school graduate or equivalency certificate (GED)